



*Fides et Servitium!*

## ACTIVITY EVALUATION INSTRUMENT

Name of Activity: \_\_\_\_\_

Date: \_\_\_\_\_

Venue: \_\_\_\_\_

Legend:

- 4      Excellent                      : Very extensive and functioning excellently
- 3      Very Good                      : moderately extensive and functioning very well
- 2      Good                                : existing and functioning well
- 1      Poor                                 : existing but not functioning
- 0      Not Applicable                  : missing but necessary

1. To what extent has the activity achieved the following: (Encircle your chosen number)

a. Objectives of the activity	4	3	2	1	0
b. Relevance of the activity	4	3	2	1	0
c. Schedule of activity	4	3	2	1	0
d. Resource Speaker	4	3	2	1	0
e. Preparation	4	3	2	1	0
f. Open forum and participation	4	3	2	1	0
g. Venue	4	3	2	1	0
h. Food	4	3	2	1	0
i. Availability of materials/equipment	4	3	2	1	0

Evaluated by: \_\_\_\_\_

Signature over printed name